

QUICK STEPS TO BOW MAKING

Steps to Bow Making

These instructions will guide you through the bow-making process. Please refer to the diagram of the Qualatex MasterBow Maker on the facing page. The numbers in parenthesis () refer to the part of the bow maker being referenced in the instructions.

- 1 Slide the ribbon cutting blade section (#20) backward and remove the finger guard (not shown) from the cutting blade (#20).
- 2 Refer to the Bow Making Recipe Sheet on the previous page. Select a bow size and set the ribbon guide slides (#8) on each side of the measuring arm (#22) to the proper bow size setting. (On ribbon guide slides, pull the metal knobs (#7) forward to release, and slide them. Use inner edges of the ribbon guide slides to set the size.)
- 3 Set the ribbon guides (#8) to the proper setting for the desired ribbon. If you are only using wide #40 ribbon in your bow, set the guides to "40." If you are using both #40 ribbon and narrow #9 ribbon in the same bow, set the guides to "40." If you are only using #9 ribbon in your bow, set the guides to "9." (Use outer edges of guides to set the appropriate size.)
- 4 Select your ribbon. Place the ribbon roll(s) on the ribbon tree (#2) with the ribbon spooling off the top of the roll(s). Place the first ribbon roll on the rung below the tree guide (#3), the second roll on the lower back rung, and the third ribbon roll on the top back rung. If you are using less than three ribbon rolls, use the bottom rung(s).
- 5 Thread the ribbon end(s) through the ribbon tree guide (#3). Pull the ribbon end(s) JUST past the ribbon cutting blades (#20). Insert the ribbon into the slit located in the left-hand ribbon holder (#8), allowing the end(s) to extend from the ribbon holder past the cutting blades.
- 6 Set the counter (#6) to zero.
- 7 Turn the crank handle (#25) the proper number of turns, using the Bow Making Recipe Sheet as your guide. The counter (#6) will record the number of turns. During the first turn, the ribbon may slip out of the slit on the left-hand ribbon holder (#8). If it does, simply push the ribbon back onto the holder and hold the ribbon in place with one hand during the first turn.
- 8 When all turns are completed, tap the ribbon back against the left- and right-hand ribbon guides (#8) so the ribbon is neatly lined up for cutting.
- 9 Pinch and hold the ribbon with one hand while sliding the cutting blades (#20) over the ribbon with the other hand. (Be sure to slide the blades all the way forward, centered over the ribbon.)
- 10 Pull the cutting handle (#11) down and forward in one smooth motion to cut through the ribbon.
- 11 After cutting, hold the ribbon in one hand and raise the cutting handle (#11) with the other hand. While still holding the ribbon, gently push the ribbon down off of the cutting blades (#20) and slide the cutting blades back to their original position.
- 12 Using the ribbon clip supplied, clip the ribbon together. This will prevent the ribbon from unraveling.

